

TOWN OF NIVERVILLE

Bylaw No. 844-22

Being a bylaw to govern the organization of the
Town of Niverville and the committees thereof.

WHEREAS Section 148(1) of The Municipal Act provides that a Council must establish by bylaw an organizational structure for the municipality and review the bylaw at least once during its term of office.

THEREFORE BE IT RESOLVED that the Council of the Town of Niverville, in open meeting assembled, enacts as follows:

TITLE

1.0 This bylaw may be referred to as "The Town of Niverville Organizational Bylaw."

ROLE OF COUNCIL

- 2.0 Council is responsible
- a) for developing and evaluating the policies and programs of the municipality;
 - b) for ensuring that the powers, duties and functions of the Town are appropriately carried out; and
 - c) for carrying out the powers, duties and functions expressly given to the Council under this or any other Act.

GENERAL DUTIES OF MEMBERS

- 3.0 Each member of a Council has the following duties:
- a) to consider the well-being and interests of the Town as a whole and to bring to the Council's attention anything that would promote the well-being or interests of the Town;
 - b) to participate generally in developing and evaluating the policies and programs of the Town;
 - c) to participate in meetings of the Council and of council committees and other bodies to which the member is appointed by Council;
 - d) to keep in confidence a matter that is discussed at a meeting closed to the public under subsection 152(3) and that the committee decides to keep confidential until the matter is discussed at a meeting of the Council or of a committee conducted in public;
 - e) to perform any other duty or function imposed on the member by the Council of this or any other Act.

COMMITTEES

- 4.0 The general duties of committees shall be as follows:
- a) to report from time to time on all matters connected with the duties imposed on the committee and to recommend such action as may be deemed necessary.
 - b) to prepare and introduce to Council all such bylaws as may be necessary to give effect to the reports of recommendations that are adopted by Council.
 - c) to consider and report respectively on any and all matters referred to them by Council.
- 4.1 The following is established as the Standing Committee of Council: Ways and Means Committee.
- 4.2 Ways and Means Committee shall be composed of all members of Council.
- 4.3 All appointments to any other committee and other bodies of Council, including naming of a Chairperson, must be approved by resolution of Council.
- 4.4 Regular meetings of the committee may be held as determined by the Chairperson.

- 4.5 Special meetings of Ways and Means Committee may be called by the Chairperson, Chief Administrative Officer or by two members of the committee in the same manner as provided in the Town of Niverville Procedures bylaw.
- 4.6 A special committee of Council may be appointed by resolution of Council at any time specifying the business to be dealt with by the committee and shall consist of at least two members of Council.
- 4.7 An appointment to any committee of Council may be repealed only by a resolution of the Council.

HEAD OF COUNCIL

- 5.0 The head of Council for the Town of Niverville is to have the title of Mayor.
- 5.1 At the first regular meeting of Council in each term, Council must by resolution, appoint a Councillor as Deputy Mayor, who shall act in place of the Mayor when he is unable to carry out the powers, duties and functions of the Mayor.
- 5.2 In addition to performing the duties of a member of Council, the Mayor has a duty
- a) to preside when in attendance at a Council meeting, except where the procedures bylaw or this or any other Act otherwise provides;
 - b) to provide leadership and direction to the Council; and
 - c) to perform any other duty or function assigned to a Mayor or by this or any other Act.

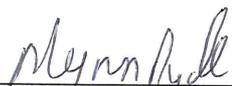
BOARD OF REVISION

- 7.0 Council shall by resolution annually appoint a Board of Revision to hear assessment appeals during the year.

SIGNING AUTHORITY

- 8.0 Agreements and cheques and other negotiable instruments must be signed by both an elected official and a designated staff member, being further described as
- a) the head of Council or a member of Council and
 - b) the Chief Administrator or an employee designated by resolution of Council as an alternative staff member with signing authority.
- 9.0 That effective November 15, 2022, that Bylaw 799-18 is repealed, and Bylaw 844-22 is in effect.

DONE AND PASSED as a bylaw of the Town of Niverville at Niverville in the Province of Manitoba this 15th day of November A.D. 2022.



Mayor



Chief Administrative Officer

Read a first time this 1st day of November A.D. 2022.

Read a second time this 1st day of November A.D. 2022.

Read a third time this 15th day of November A.D. 2022.