

# TOWN OF NIVERVILLE

<b>POSITION TITLE:</b>	<b>GROUNDS MAINTENANCE WORKER</b>
<b>REPORTS TO:</b>	<b>DIRECTOR OF OPERATIONS</b>

## *POSITION SUMMARY*

The Ground Maintenance Worker's responsibilities shall include janitorial, grounds maintenance, tasks in the compost site, and operation of equipment within the Town, parks, and the Operations compound. This is a seasonal job from approximately May to October.

## *PRIMARY ACCOUNTABILITIES*

1. Water and maintain flowers and trees as directed.
2. Mow and weedwack grass around the Town and within the parks as scheduled by the Director of Operations or delegate.
3. Directs incoming traffic to the Compost Site.
4. Janitorial and maintenance work within the Town, parks, and Operations compound.
5. Operates equipment or completes any task as assigned by the Director of Operations.
6. Works to maintain Town infrastructure. After hours, shift work, and/or weekend shifts may be required to complete the assigned tasks.
7. Obtains all necessary certifications as requested by the Director of Operations Manager.
8. Complete other duties as assigned by the Director of Operations or the CAO.

## **TECHNICAL COMPETENCIES**

- ✓ Valid Province of Manitoba driver's class five (5) license

- ✓ Experience in basic maintenance of equipment
- ✓ Minimum grade 10 education

**Special Conditions & Demands**

- ✓ Work requiring the exertion of 100 pounds of force occasionally, up to 50 pounds of force frequently, and up to 20 pounds of force constantly to move objects.
- ✓ Work requires climbing, kneeling, crouching, reaching, standing, walking, pulling, lifting, and grasping,
- ✓ Vocal communication is required for expressing or exchanging ideas by means of the spoken word,
- ✓ Hearing is required for the operation of machines, and operation of motor vehicles, or equipment,
- ✓ Subject to inside and outside environmental conditions, extreme cold, extreme heat, and noise.

**CORE COMPETENCIES**

- ✓ Integrity & Trust ..... Seen as a direct, truthful individual; widely trusted and adheres to a strong set of core values.
  
- ✓ Accountability ..... Understands the role of leadership; make oneself accountable to manager(s)/ supervisor(s) relating to one's work performance.
  
- ✓ Service Orientation ..... Demonstrates concern for meeting internal and external ratepayer needs in a manner that provides satisfaction for the ratepayer within the resources that can be made available.