



TOWN OF NIVERVILLE-FINANCE

POLICY NO. F1-22: **LICENSED DAYCARE START-UP GRANT**
EFFECTIVE DATE: **June 21, 2022** **RESOLUTION# 153-22**
REVISION DATE: _____ **RESOLUTION# _____**

Background: The Town of Niverville (“Town”) recognizes the vital role that daycare services provide to the community, enabling parents and caregivers to be active in the workforce. To increase the availability of childcare spaces, the Town will provide a one-time start up grant to encourage the establishment of new licensed daycare facilities in Niverville and will also make the grant available to established licensed daycares who increase the number of available daycare spaces by a minimum of 5 effective in 2022.

The Daycare Start-up Grant will offer a \$2,000.00 one-time* per licensed daycare business incentive to applicants (daycare business owners) who have demonstrated to the Town that they have obtained a daycare license from the Province of Manitoba and that they have met the municipal requirements which may include but are not limited to, a Conditional Use permit and business license from the Town. The Grant will also be available to established licensed daycares who have demonstrated to the Town that they have increased the number of childcare spaces by a minimum of 5 full time spots effective in 2022.

The Community Child Care Standards Act defines the types of childcare situations that need licensing, and its regulations ensure that childcare in licensed centres and homes meet minimum standards. The following is the link to the Province of Manitoba’s website that outlines the requirements for establishing a licensed daycare:

https://www.gov.mb.ca/education/childcare/centres_homeproviders/index.html

The Niverville Zoning Bylaw 795-18, as amended, defines the municipal requirements for establishing a daycare in the Town.

Council, by means of a resolution passed during a regular Council meeting, reserves the right to either amend the eligibility conditions for the grant or suspend the grant at any time. This grant program commences June 21, 2022 and is not applicable to any daycares licensed prior to 2022,

unless the established licensed daycare has increased the number of childcare spaces by a minimum of 5 full time spots effective in 2022.

* A daycare business is only eligible for **one** start-up grant of \$2,000.00 and is not eligible for additional grants should they shut down and re-open their business, shut down, reduce spaces and re-open their business, move to a new location within Town or add additional spaces at a later date.

Terms & Conditions:

1. Start-up Grant will be available on a first come first served basis and will cap at \$20,000 per year.
2. Grant is payable to the registered licensed daycare business owner.
3. All receivables whether property taxes, accounts receivables, and utilities must be paid to current (i.e. no arrears on property where the daycare will be operated on).
4. Grant is available to new daycares that have been licensed by the Province of Manitoba, including homebased daycares, subject to homebased daycares establishing a minimum of 2 full time spots for children that are not living in the home.
5. Grant is available for established licensed daycares subject to the daycare establishing a minimum of 5 new full time daycare spots effective in 2022.
6. To qualify for the grant program all applicants must have demonstrated that they have a license from the Province of Manitoba and that they have met the municipal requirements from the Town, including the terms of this grant.
7. Eligibility for the grant is based on the terms and conditions described within this policy. In the event an applicant disagrees with the Town's decision, the applicant may choose to appeal to Council who will hear their case during an open Council meeting. Council's decision is final.
8. Grant application acceptance will be confirmed by Town staff after the processing of the application.
9. **Application process:**
 - a) Applicant (daycare business owner) completes the Town's application form and submits completed form and confirmation of licensing with the

Province of Manitoba, confirmation that all municipal requirements have been met and are current, and that condition number 3 above has been met.

- b) Town staff will review application and determine if it meets the terms and conditions for the grant, taking into consideration if funds are still available in the current year for payout (maximum payout per year for all applications is \$20,000.00). If grant is approved, applicant will receive written notice of acceptance and a cheque will be forwarded to the applicant (daycare business owner) within 30 days of acceptance. If application is denied, applicant will be provided written notice within 30 days of the date of the application that outlines the basis for the decision.

- c) If the application has been denied, the applicant has option to request a review by Council and must submit written notice to Council within fifteen (15) days of the date on the Town denial notice, citing their reasoning for additional consideration.