

## Payment FAQ

**Does the Town of Niverville have a TIPPS Program?** No. If you wish to make monthly payments you may provide a series of post-dated cheques for the Town to process on dates you provide, set up a recurring monthly payment with your online banking account or visit the Town office monthly and make a payment on your account. **Note: The balance of your tax bill must be paid by the due date, September 30<sup>th</sup>, 2021 at 5pm to avoid late penalties.**

### What are my payment options?

**Mail:** Please mail your cheque or money order payable to: Town of Niverville together with the bottom portion of your tax statement(s) to: **Town of Niverville, Box 267, Niverville, Manitoba, R0A 1E0.** Payments must be received by 5pm on due date. Your cheque may be post-dated to the due date (**Sept. 30, 2021**) but must be received by the Town Office on or before September 30<sup>th</sup>. Receipts may be emailed or mailed to the property owner.

**Drop Box:** You may choose to use the drop box located in front of the building at 329 Bronstone Drive. Please do not put cash in the drop box – all payments are left at the owner’s risk. **NOTE: Payments must be in the drop box by 5 p.m. on September 30<sup>th</sup>, 2021 or they will be considered late and will be subject to a penalty.**

**Internet banking:** You may pay your taxes electronically through your financial institution. Please confirm with your financial institution whether they are set up for on-line bill payments to the Town. When you set up your online banking bill payees you will need the one for property taxes, which is your roll number, (also called location number on reminder notices), and one for utilities-please use all the digits in your utility account number. *When making an electronic payment for the first time it is recommended that payment be submitted 7 days prior to the due date to allow time to correct any submission errors.*

**To ensure electronic** payments will not be subject to late penalty, please allow at least 3 business days for processing. **Check with your financial institution regarding the actual transfer date of your payment.**

**Customer Portal:** The portal allows you to view your account(s), view and print receipts, and make payments by debit or credit card (fees apply). Look for your registration key for the portal on the back of your utility bill or contact the Town Office to get your sign-up key.

**In Person:** at 329 Bronstone Drive to pay your taxes during our regular hours of operation. Due to the challenges of Covid, please check our website for current office hours. Please remember to bring your tax bill. You may pay your taxes by cheque, cash, Interac, or credit card. Please note that convenience fees apply with payments by credit card.

**Does the Town accept e-transfers?** No. The acceptance of e-transfers requires receipting clerks to have access to the Town’s bank account.