



TOWN OF NIVERVILLE-OPERATIONS

POLICY NO. 04-15: **CURB STOPS**

EFFECTIVE DATE: **November 17, 2015**

RESOLUTION# 332-15

REVISION DATE: **April 6, 2021**

RESOLUTION# 95-21

BACKGROUND: Following installation of the water main infrastructure, every curb stop is checked to ensure it operates as designed, freely and without the necessity of using excessive force. Upon the Town engineer providing infrastructure approval, building permits may be issued. On occasion during home construction, curb stops are inadvertently damaged. Following research on industry practices and in an effort to protect the integrity of the water service and future residents, the Town has approved this policy to define acceptable standards for accessibility and functioning of curb stops.

- a) Following site construction, curb stops must be accessible and operational for Town staff using Town tools specific to the task as per original engineered design and operations.
Curb stops requiring:
 - i. excessive force to adjust and/or
 - ii. are found to be non-functional and/or
 - iii. cannot be found due to being buriedmust be repaired prior to final inspection by the Town and release of builder's security deposit. The Town's position is that should excessive force be required in ideal conditions, then the curb stop will not work in inclement conditions.
- b) If a curb stop requires repair and/or cannot be found, it must be repaired/located to meet the standard noted above in condition (a) and once repaired/located must be approved by Town staff.
- c) In the event that the curb stop is not repaired/located to Town standards, water service will not be turned on. The Town will proceed with the following action steps:
 - i. Advise the contractor in writing or if applicable the homeowner, of the necessity to repair/locate the curb stop to meet Town standards as described in (a).

- ii. The Town will provide 60 days from the date of the written notification for the completion of the curb stop repair/locate and the inspection by the Town.
 - iii. Should the curb stop repair/locate not be completed within the allocated time frame and no prior written alternate time arrangements made with the Operations Manager, the Town shall at its own discretion make arrangements for the curb stop to be repaired/located by a private contractor and the cost thereof shall be a debt to the Town. Within 30 days the current real property owner shall pay for this debt either through the security deposit if adequate sum remains or by separate invoice. The Town may, in its own discretion, add costs incurred to the real property taxes in accordance with The Municipal Act, Section 252(2).
- d) Curb Stop Sign & Pole – in the event the curb stop sign and pole are damaged or missing at the time of the final inspection, the cost of replacing these will be deducted from the security deposit.