

TOWN OF NIVERVILLE

Minutes of the regular meeting of the Niverville Town Council held on February 4, 2020 at 7:00 p.m. at the Niverville Heritage Centre. In attendance were Mayor Myron Dyck, Deputy Mayor John Funk and Councillor Nathan Dueck.

Res#27-20 Excused	J. Funk – N. Dueck BE IT RESOLVED that Councillor Kevin Stott and Councillor Chris Wiebe be excused due to personal commitments.	“Carried”
Res#28-20 Agenda	N. Dueck – J. Funk BE IT RESOLVED that the agenda be approved as presented.	“Carried”
Res#29-20 Minutes	J. Funk – N. Dueck BE IT RESOLVED that the minutes of the regular Council meeting held on January 21, 2020 be approved as presented.	“Carried”
Res#30-20 Tabled	J. Funk – N. Dueck BE IT RESOLVED that the update to Schedule B of Bylaw 801-18 Traffic and Parking be tabled to provide an opportunity for Council to review the wording.	“Carried”
Res#31-20 Policy O1-20	N. Dueck – J. Funk BE IT RESOLVED that Council approves an update to the Water Meter Inspection Policy O1-20 (copy attached hereto as Schedule “A”), to include a fee for seals that are reported to be broken or missing.	“Carried”
Res#32-20 Fee Schedule	J. Funk – N. Dueck BE IT RESOLVED that the Town’s Fee Schedule be updated to include fees for the following items: <ul style="list-style-type: none">- general administrative services (finance)- photocopying services- fine for a broken or missing water meter seal- Anniversary merchandise pricing	“Carried”
Res#33-20 BL 787-18 Update	J. Funk – N. Dueck BE IT RESOLVED that Schedule A of Bylaw 787-18 Cemetery Fees be updated to include the rates for 2021, copy of which is attached hereto as Schedule “B”.	“Carried”
Res#34-20 Authorize	J. Funk – N. Dueck BE IT RESOLVED that a member of Council and the CAO are authorized to attend the North American Free Trade Breakfast to be held in Winnipeg on February 21 st , 2020.	“Carried”

Res#35-20 BL 818-20 1 st Reading	N. Dueck – J. Funk BE IT RESOLVED that Council gives first reading to Bylaw 818-20, a bylaw to cancel authorized borrowing authority under Bylaw 776-17.	“Carried”
Res#36-20 WWTF Contribution	J. Funk – N. Dueck BE IT RESOLVED that Council authorizes a contribution of \$36,000 to the RSR Wastewater Cooperative to assist in the preliminary costs for setting up the Wastewater Treatment Facility cooperative as well as the completion of the climate lens study.	“Carried”
	Mayor Myron Dyck noted that he along with Councillor Dueck, Deputy Mayor John Funk and CAO Eric King spent the morning participating in the WMR Regional Growth Management & Servicing Plan event, where discussion centred around how the region would look in the future and ways to work with this.	
Res#37-20 Accounts	J. Funk – N. Dueck BE IT RESOLVED that cheque nos. 38454 to 38495 totalling \$443,984.77 be hereby approved for payment.	“Carried”
Res#38-20 Construction Standards	J. Funk – N. Dueck BE IT RESOLVED that Council approves updates to the Town’s Construction Standards, copy of the updates is attached hereto as Schedule “C”.	“Carried”
Res#39-20 BL 801-18 Update	J. Funk – N. Dueck BE IT RESOLVED that Schedule B of Bylaw 801-18 Traffic and Parking be updated to provide further clarification on parking after a snowfall (copy attached hereto as Schedule “D”).	“Carried”
Res#40-20 Adjourn	N. Dueck – J. Funk BE IT RESOLVED that the meeting be adjourned. (7:42 p.m.)	“Carried”



Mayor



Chief Administrative Officer

SCHEDULE "A"



TOWN OF NIVERVILLE-OPERATIONS

POLICY NO. 01-20: Water Meter Inspection Policy
EFFECTIVE DATE: January 21, 2020 RESOLUTION# 24-20
REVISION DATE: February 4, 2020 RESOLUTION# 31-20

Purpose: To provide clarity to the residents of Niverville on the frequency that Niverville’s Utility Department will require access to physically inspect a water meter within a private residence.

Rules: The Town of Niverville’s water utility operates on volume measured via the water meters at the end of every service connection within a private building.

In order to ensure the lowest rates and an efficiently run system, the Niverville Utility Department will require physical access to all water meters in the Town of Niverville on the following periodic schedule:

- 5/8” & 3/4 Meters Inspection required every 3 years
- 1”, 1.5” & 2” Meters Inspection required every 2 years
- 3” & larger Meters Inspection required every year

When a Town Utility Department representative stops by a property, they will upon request, produce Town issued identification for verification purposes. Residents may also contact the Town Administration Office should they wish to obtain additional confirmation of authenticity.

Should a property owner not be present when the Town’s Utility Department representative stops by a property, a notification door hanger will be left with instructions on how to arrange an appointment. **Appointments must be made within thirty (30) days of the date the door hanger was provided. Failure to make an appointment within those thirty (30) days will result in inflated estimated bills being generated and for each quarter thereafter, the bill will increase.**

Occurrence:	First	Second	Third	Fourth
5/8” Meter	10,000 gal	25,000 gal	40,000 gal	55,000 gal
3/4” Meter	20,000 gal	50,000 gal	80,000 gal	110,000 gal
1” Meter	40,000 gal	100,000 gal	160,000 gal	220,000 gal
1.5” Meter	100,000 gal	250,000 gal	400,000 gal	550,000 gal
2” Meter	250,000 gal	625,000 gal	1,000,000 gal	1,375,000 gal
3” Meter	450,000 gal	1,125,000 gal	1,800,000 gal	2,475,000 gal

****A fee will be assessed for seals that are reported to be broken or missing.**

SCHEDULE "B"

SCHEDULE A: "CEMETERY FEES"

	2020	2021	2022 (Proposed)
Plot Purchase Price			
Conventional lot	\$1,800.00	\$1,800.00	\$1,850.00
Youth Rate (under 12) lot	\$500.00	\$500.00	\$550.00
Opening & Closing - conventional	\$900.00	\$900.00	\$950.00
Opening & Closing – cremation	\$425.00	\$425.00	\$475.00
<i>Opening & closing is not included in purchase price of conventional burials and charged per urn / coffin to be buried on lot.</i>			
Columbarium Price			
2 niche unit - deposit	\$1,550.00	\$1,600.00	\$1,650.00
3 niche unit (if available) - deposit	\$2,250.00	\$2,250.00	\$2,250.00
Plaque	\$550.00	\$550.00	\$550.00
Columbarium Care	\$800.00	\$800.00	\$800.00
<i>Columbarium Niche & Plaque are due at time of reservation.</i>			
<i>Columbarium Care is due at time of burial.</i>			
<i>Opening & closing is included in purchase price up to number of urns capacity.</i>			
Disinterment			
Conventional	\$1,500.00	\$1,500.00	\$1,500.00
Conventional – Ash	\$750.00	\$750.00	\$750.00
Columbarium	\$250.00	\$250.00	\$250.00
<i>All provincial organization and legal fees for disinterment would be charged in addition to the above fee.</i>			
Miscellaneous			
Evening Surcharge (interment after 4:00 pm)	\$320.00	\$320.00	\$320.00
Holiday Surcharge	\$320.00	\$320.00	\$320.00
Owner Transfers (Deeds)	\$100.00	\$100.00	\$100.00
Weekend Surcharge	\$320.00	\$320.00	\$320.00

SCHEDULE "C"

Summary of Town Construction Standards Revisions

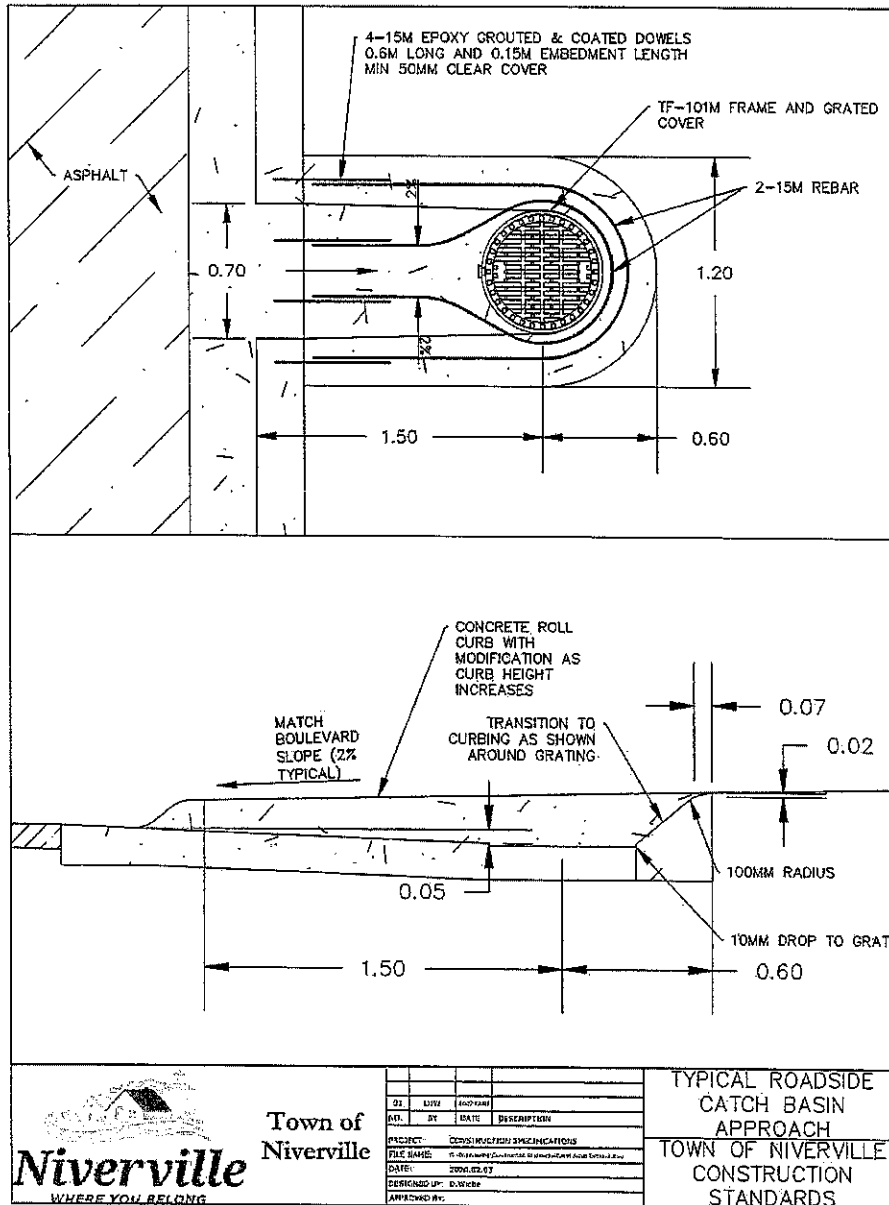
- Order of precedence of construction specifications after ours (p.1)
- Specify HDPE resin type (p.2)
- Valve boxes shall have an extension spindle with a stone disc and two inch (50 mm) operating nut no more than one foot (0.3 m) below proposed ground level. (p.2, 3)
- Watermains a minimum of 9.0 feet (2.75 metres) below the finished centreline of the road (p.4)
- Consistently use the wording "The Town's Chief Administrative Officer or Designated Officer" when referring to who can provide acceptance or clarification on items within the specifications. (Throughout)
- Couplings used must be on MWSB's approved product list (p.3-4)
- Electrofusion couplings may be used on HDPE pipe (p.4)
- Specify Halo Subterra Plus 40 type 3 rigid insulation in underground works as opposed to DOW XPS HI 40 since it is (p.12 & 22):
 - More environmentally friendly product to produce
 - More flexible for when it needs to be wrapped around manholes
 - More durable for during backfill
 - Similar compressive strength and insulating value
- More lenient sewer pipe dip allowance and vertical tolerance to be more in line with industry standard and not receive inflated prices due to increased contractor risk. (p.12)
- Manholes (p.14-15, 22)
 - Add requirement for adjustment rings on manholes
 - Specify pre-benched manholes with flexible connector boots
 - Connection to existing manholes to be done by coring and flexible boot or linkseal
- The Contractor shall supply the videos and summary report in electronic format on two USB sticks, one for the Town and one for the Engineer. (p.17, 44)
- HDPE drainage culverts to be used as opposed to steel (p.21)
- On curb and gutter streets, catch basins shall be placed outside of the roadway and a catch basin approach shall be constructed as per the Typical Roadside Catch Basin Approach Detail, Drawing G02.1. (p.22, 24) See following page for Drawing.
- Stormwater Retention (p. 25-26)

All new developments shall be required to provide on-site storage to store the difference between a 1 in 5-year pre-development storm hydrograph and a 1 in 25-year post development storm hydrograph with a duration of 3 hours. Maximum allowable outflow rate during a 1 in 25-year storm is the peak flow during 1 in 5-year pre-development storm.

Infill development stormwater retention requirements shall be reviewed on a case-by-case basis and may vary from the above.
- Rebar must be chaired at 1 ½ inches (37.5 mm) or 2 inches (50mm) prior to pouring for sidewalks. (p.32)
- Sidewalk/Asphalt walking paths base is to extend 6 inches (150mm) on either side of the finished surface. (p.32)
- Clear opening for sidewalks is to be a minimum of 6 feet (1800mm) with the curb taper only beginning outside of the clear opening. This will allow sidewalk snow clearing equipment to mount sidewalks more easily and reduce the chance of damaging surrounding curbing. (p.32)
- Dowels shall be epoxy coated 20 M bars, minimum 2 feet (600mm) long, and installed at a minimum of 2 feet (600mm) on centre.
- Removed specifications for signage since we state, "All poles and signs shall be supplied and installed by the Town and billed back to developers to allow for consistency and quality control for signage throughout the Town." (p. 34)
- For sewage pump stations rungs shall be **stainless steel**, however PVC type shall be used for low pressure sewers (LPS). Frame and cover units shall be stainless steel.
- Added topsoil and seed specifications. 100mm topsoil is required and seeding as per City of Winnipeg Standard CW3520. (p.45)
- Require electronic PDF and AutoCAD .dwg file for preliminary and record drawings to be submitted in addition to hard copies. (p.46)

- Total Performance and warranty requirements clarifications for developments. (p. 47)
- Various minor clarifications/rewording throughout.

Drawing G02.1 – Typical Roadside Catch Basin Approach Detail



SCHEDULE "D"

SCHEDULE "B"

BYLAW 801-18

Updated Oct. 15, 2019

During the period of November 1st, through April 1st, a Street Parking Ban (between the hours of 6 a.m. and 6 p.m.) will be in effect.

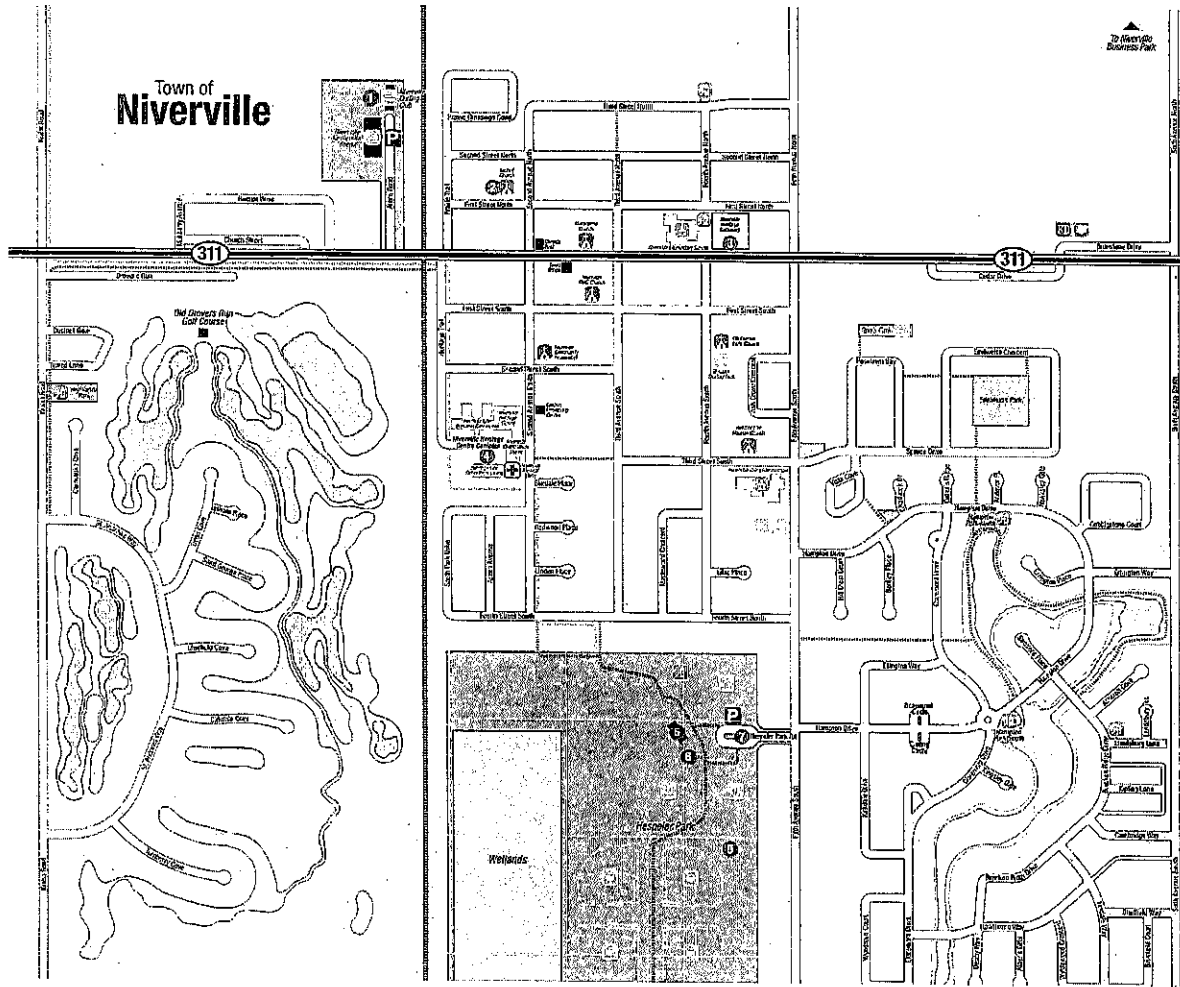
After a snowfall has occurred where snow clearing is required, Town Staff will begin their initial clearing operation at 5:00 a.m. and will plow around any vehicles that are parked on the streets. The following day, the Street Parking Ban will be in effect between the hours of 6 a.m. and 6 p.m. and vehicles will not be permitted to park on the designated snow routes to enable Town Staff to complete snow clearing operations.

Vehicles (including trailers), that are parked on the streets identified as the designated snow route on the second day (and any subsequent days needed) when a Street Parking Ban has been implemented, will be ticketed and towed.

Notices indicating when the parking ban will be in effect and when it is lifted will be posted on the Town's website www.wheretheyoubelong.ca and the Town's Facebook page.

The areas highlighted below specify the Town's designated snow routes.

PLEASE NOTE THAT DURING A SNOW BAN, ALL REGULATIONS UNDER BYLAW 801-18 ARE STILL IN EFFECT. *Residents are asked to note in particular that Section 2.2 of Bylaw 801-18 states that no person shall park in a public street or lane to obstruct the performance of scheduled or emergency maintenance work on the street or lane. Section 7.2 – The Town may order a vehicle to be towed away when such a vehicle is parked in a non-compliant manner, the costs or fees of which are the responsibility of the registered owner. These regulations help to ensure that the Town can have all streets accessible for emergency vehicles.*



2018



*New streets added for 2019**

**2nd Avenue S.*

2nd Avenue N.

6th Avenue S.

Breckenridge Drive

Cambridge Way

Claremont Drive

Cobblestone Court

**Dochart Gate*

Errington Way

Foxdale Way

Hampton Drive

Hawthorne Way

Heritage Trail

Kipling Lane

**Landsbury Lane*

**Landsbury Terrace*

**Sheffield Way*

Spruce Drive

St. Andrews Way

**Tweed Lane*