

## TOWN OF NIVERVILLE

Minutes of the regular meeting of the Niverville Town Council held on March 21, 2023 at 7:00 p.m. at the Community Resource and Recreation Centre. In attendance were Mayor Myron Dyck, Deputy Mayor Chris Wiebe, Councillors Nathan Dueck, Bill Fast and Meghan Beasant.

Res#77-23 Agenda	C. Wiebe – N. Dueck BE IT RESOLVED that the agenda be approved subject to the following additions: 10 a. Niverville Fair – Host Event 10 b. Niverville Fair – Licensed Event  “Carried”
Res#78-23 Minutes	M. Beasant – B. Fast BE IT RESOLVED that the minutes of the regular Council meeting held on March 7, 2023 be approved as presented.  “Carried”
Res#79-23 Table Agenda	C. Wiebe – B. Fast BE IT RESOLVED that the Council meeting agenda be tabled and that Council sit in accordance with <i>The Municipal Act</i> to hold a Public Hearing for the Town’s 2023 Financial Plan.  “Carried”
Res#80-23 Resume	C. Wiebe – M. Beasant BE IT RESOLVED that the Public Hearing for the Town’s 2023 Financial Plan be closed and Council resume its former order of business (7:07 p.m.)  “Carried”
Res#81-23 F1-23	C. Wiebe – B. Fast BE IT RESOLVED that Council adopts policy F1-23 Transfer to Tax, which standardizes the timing of transferring outstanding account balances to property tax accounts, copy of which is attached hereto as Schedule “A”.  “Carried”
Res#82-23 CS1-13	C. Wiebe – M. Beasant BE IT RESOLVED that Council approves an amendment to Policy CS1-13 Community Groups Meeting Rooms, to define the number of permitted meetings per year per group and the advance period for booking, copy of which is attached hereto as Schedule “B”.  “Carried”  Mayor Dyck advised that he had attended the budget announcement at the legislature, having been invited by the MLA to be there, and afterwards attended a reception where he was able to talk with 3 or 4 ministers to check in on some things that the Town is working on.
Res#83-23 Accounts	C. Wiebe – B. Fast BE IT RESOLVED that cheque nos. 42549 to 42620 totalling \$301,551.18 be hereby approved for payment.  “Carried”

Res#84-23 BL850-23 2 <sup>nd</sup> Reading	<p>M. Beasant – B. Fast</p> <p>BE IT RESOLVED that Council gives second reading to the 2023 Financial Plan Bylaw 850-23 subject to the following changes:</p> <ol style="list-style-type: none"> <li>1) Page 8 Municipal Affairs levy increased from .232 to .235; and</li> <li>2) Page 6-S Sewer Utility Budget increased by \$5,500.00, with no effect on mill rate or sewer bills due to a reduction of surplus for future asset management.</li> </ol> <p style="text-align: right;">“Carried”</p>
Res#85-23 BL850-23 3 <sup>rd</sup> Reading	<p>N. Dueck – C. Wiebe</p> <p>BE IT RESOLVED that Council gives third reading and passes the 2023 Financial Plan Bylaw 850-23 as amended.</p> <p style="text-align: right;">“Carried”</p> <p>In Favour: M. Dyck, C. Wiebe, N. Dueck, B. Fast, M. Beasant</p>
Res#86-23 BL 851-23 1 <sup>st</sup> Reading	<p>M. Beasant – B. Fast</p> <p>BE IT RESOLVED that Council gives first reading to Bylaw 851-23, a bylaw to authorize the alteration of Mullberry Avenue to Mulberry Avenue.</p> <p style="text-align: right;">“Carried”</p>
Res#87-23 BL 851-23 2 <sup>nd</sup> Reading	<p>Wiebe - Fast</p> <p>BE IT RESOLVED that Council gives second reading to Bylaw 851-23, a bylaw to authorize the alteration of Mullberry Avenue to Mulberry Avenue.</p> <p style="text-align: right;">“Carried”</p>
Res#88-23 Niv. Fair	<p>B. Fast – M. Beasant</p> <p>WHEREAS the Niverville Olde Tyme Country Fair has requested permission to host the Niverville Fair from June 8<sup>th</sup> through June 11<sup>th</sup>, 2023; AND WHEREAS the Town extends its support to the Niverville Olde Tyme Country Fair Committee for their initiative to host this event; THEREFORE BE IT RESOLVED that the Town authorizes the following:</p> <ol style="list-style-type: none"> <li>1. That in accordance with Bylaw No. 655-07, sub-paragraph 3.1.6, that Council hereby provides permission to create a noise nuisance to 1:30 a.m. on June 9<sup>th</sup> and June 10<sup>th</sup>, 2023;</li> <li>2. That approval to the request for Main Street closure is provided from June 8<sup>th</sup> at 5:00 p.m. through June 11<sup>th</sup>, 2023 (street to be reopened by 5:00 p.m. on June 11, 2023) subject to the following conditions: <ol style="list-style-type: none"> <li>a. That the Niverville Fair Committee notify in writing all businesses along Main Street of their intentions to close the street and to address any concerns raised by business owners;</li> <li>b. That all conditions as requested by Manitoba Infrastructure and Transportation are met by the Niverville Fair Committee;</li> <li>c. That names and phone numbers of individuals who may be contacted should an emergency arise and it becomes necessary to access Main Street be provided to the Town;</li> <li>d. That a map be provided to the Town’s Operations Manager outlining the detour route including locations for detour signs and clearly indicating alternative routes; and</li> </ol> </li> <li>3. That the Town of Niverville hereby serves notice to the Province of Manitoba that the Town through its insurance broker, will continue the practice of saving harmless the Province of Manitoba from and against all claims, liabilities, losses or suits which may arise from vehicles using the</li> </ol>

designated detour routes which will result from the closing of Main Street from June 8<sup>th</sup>, 2023 to June 11<sup>th</sup>, 2023 within the Town of Niverville.

“Carried”

Res#89-23  
Licensed  
Event

M. Beasant – B. Fast

WHEREAS the Niverville Olde Tyme Country Fair will be holding a licensed event during the 2023 Fair on Friday, June 9<sup>th</sup>, 2023 and Saturday, June 10<sup>th</sup>, 2023;

THEREFORE BE IT RESOLVED that Council approves the following hours for the Niverville Olde Tyme Country Fair licensed event:

- June 9<sup>th</sup>, 2023 5:00 p.m. to 1:00 a.m.
- June 10<sup>th</sup>, 2023 1:00 p.m. to 1:00 a.m.

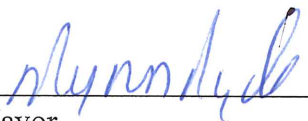
“Carried”

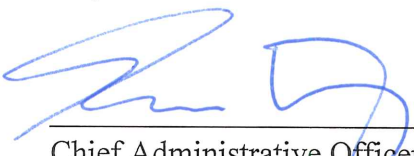
Res#90-23  
Adjourn

M. Beasant – B. Fast

BE IT RESOLVED that the meeting be adjourned. (7:30 p.m.)

“Carried”

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Chief Administrative Officer



Schedule “A”



Town Of Niverville-Finance

Policy No. F1-23:	<u>Transfer to Tax Policy</u>	
Effective Date:	<u>March 21, 2023</u>	Resolution# <u>81-23</u>
Revision Date:	_____	Resolution# _____

**Purpose:** To standardize the timing of transferring outstanding account balances to property tax accounts.

**Authority:** Section 252(1) of the Municipal Act authorizes a municipality to collect outstanding works, services and utilities in the same manner as a tax and may be collected or enforced under the Act.

**Limitations:** Debt incurred by renters that is not a utility account balance cannot be transferred to the tax account of the property they are renting. See write-off policy for this type of uncollectible debt.

**Timing:** General Accounts Receivable accounts – (non-utility accounts) outstanding balances, including but not limited to such charges as development fees, legal fees, grass cutting, Bylaw Enforcement fines, etc. following 2 months of unsuccessful collection attempts will be transferred to the tax account attached to the service or property owner.

Utility Accounts – outstanding balances after the December penalty posting is complete and collection process is complete, will be transferred to the applicable property’s tax account, including utility accounts of renters.

Schedule “B”



Town Of Niverville-Community Services

<b>Policy No. CS1-13:</b>	<b><u>Community Groups Meeting Rooms</u></b>	
<b>Effective Date:</b>	<b><u>December 3, 2013</u></b>	<b><u>Resolution# 359-13</u></b>
<b>Revision Date:</b>	<b><u>May 15, 2018</u></b>	<b><u>Resolution# 156-18</u></b>
<b>Revision Date:</b>	<b><u>March 21, 2023</u></b>	<b><u>Resolution# 82-23</u></b>

**Purpose/Background:** To update Policy CS1-13 to reflect current usage and to hold User Groups accountable for meeting space at no charge.

**Policy Statement:**

That community non-profit organizations, sport organizations and community groups in need of a meeting room will be allowed to reserve without charge, meeting space in Town Recreation Facilities, such as, but not limited to, the South End of Arena, Curling Club basement, Community Resource and Recreation Centre (CRRC) meeting spaces and does not include the Town Administration Office or Operations Buildings. Reservations for meeting space shall be made through the Niverville Recreation Office, through the Facility Scheduler and subject to availability on a first come first serve basis. Reservations can be made a maximum of 14 days in advance. Groups are subject to a maximum of two (2) bookings in a calendar year.

A deposit is required in order to reserve the meeting space in the amount of the facility fee that would be applicable.

User Groups with a current year contract with the Niverville Recreation Department may leave a blanket deposit cheque or credit card authorization to be held by the Town of Niverville subject to the following terms:

- Deposit would be valid for 6 months from the initial date of deposit for the maximum amount chargeable for a facility rental (see current Facility Rental Rates).
- Should a user group not utilize the meeting space as scheduled, the facility fee would be charged from the deposit amount. A new deposit would be required in this instance (if paid by cheque).
- The deposit would also be for any damages to facility or extra cleaning incurred by Town Staff after the meeting.