

## TOWN OF NIVERVILLE

Minutes of the regular meeting of the Niverville Town Council held virtually on May 4, 2021 at 9:00 a.m. In attendance were Mayor Myron Dyck, Deputy Mayor John Funk, Councillors Kevin Stott, Chris Wiebe and Nathan Dueck.

Res#133-21 Agenda	C. Wiebe – J. Funk BE IT RESOLVED that the agenda be approved as presented.  “Carried”
Res#134-21 Minutes	C. Wiebe – K. Stott BE IT RESOLVED that the minutes of the regular Council meeting held on April 20 <sup>th</sup> , 2021 be approved as presented.  “Carried”
Res#135-21 R2-15	J. Funk – N. Dueck BE IT RESOLVED that Council approves an amendment to the previous Arena Advertising Billboard Policy R2-15, to update the name to Recreation Campus Advertising Policy and add the digital board advertising rates, copy of which is attached hereto as Schedule “A”.  “Carried”
	Mayor Myron Dyck noted that the Census is coming this week and asked that residents fill it out and sent it in, as this information is important to the Town for funding that is assigned on a per capita basis.
Res#136-21 Accounts	C. Wiebe – K. Stott BE IT RESOLVED that cheque nos. 39965 to 40014 totalling \$211,937.11 be hereby approved for payment.  “Carried”
Res#137-21 Financial Statements	N. Dueck – C. Wiebe BE IT RESOLVED that Council approves the January 31, 2021, February 28, 2021 and March 31, 2021 Financial Statements as presented.  “Carried”
Res#138-21 Financial Statement	J. Funk – C. Wiebe BE IT RESOLVED that Council approves the Audited December 31, 2020 Financial Statement as presented.  “Carried”
Res#139-21 Extension B2183	J. Funk – K. Stott WHEREAS the Town’s policy on refunds for building permit security deposits states that the time limit on refunds expires after a period of 2 years from the date of the permit; AND WHEREAS a request was received for an extension to the time frame for a security deposit refund for building permit #B2183 for 38 Briarfield Court, originally dated June 21, 2019; THEREFORE BE IT RESOLVED that Council approves an extension to June 21, 2022, to the time limit allowed for the security deposit refund for 38 Briarfield Court (original permit #B2183 dated June 21, 2019).  “Carried”

Councillor Stott abstained from the vote on the following agenda item due to a personal connection with the applicant.

Res#140-21  
Subdivision

N. Dueck – C. Wiebe

BE IT RESOLVED that Council approves subdivision application File no. 4340-21-8422 for Pt. NE 1/4 30-7-4 EPM, Lot 1 Plan 47549, Registered Owner Riverside Electric Inc. (civically known as 10 Cedar Drive), subject to the following:

- 1) That the Condominium Declaration include parking lot maintenance, parking spots, drainage and joint sewer, water, perimeter fencing and sign agreements with 290 Main Street;
- 2) That the property owners obtain a Conditional Use, if required, for any use in the buildings; and
- 3) That all conditions of the Development Agreement for 10 Cedar Drive dated April 20, 2015 be completed to the satisfaction of the Town.

“Carried”

Res#141-21  
R3-21

J. Funk – C. Wiebe

BE IT RESOLVED that Council approves Local Rate Policy R3-21, copy of which is attached hereto as Schedule “B”.

“Carried”

Res#142-21  
Adjourn

N. Dueck – C. Wiebe

BE IT RESOLVED that the meeting be adjourned. (9:23 a.m.)

“Carried”

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Mayor

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Chief Administrative Officer

SCHEDULE "A"



TOWN OF NIVERVILLE-RECREATION

POLICY NO. R2-15:	<u>RECREATION CAMPUS ADVERTISING POLICY</u> <u>(Previously Arena Advertising Billboard Policy)</u>	
EFFECTIVE DATE:	<u>May 19, 2015</u>	RESOLUTION# <u>169-15</u>
REVISION DATE:	<u>May 04, 2021</u>	RESOLUTION# <u>135-21</u>

**BACKGROUND:**

Opportunity for businesses to rent advertising spaces and provide sponsorship opportunities within our Recreation Campus.

**POLICY:**

**Policy Statement**

The Town of Niverville recognizes that Recreation Centres provide an avenue for businesses to advertise and support the community at the same time.

**Scope**

The policy applies to the Niverville Community Resource and Recreation Centre, the Niverville Centennial Arena, and the Niverville Outdoor Rink.

**Costs**

<u>Advertising Options</u>	<u>One Year</u>	<u>Three Years</u>
<b>Niverville CRRC</b>		
10'x4' Digital Advertising Board (AMF Fieldhouse & Arena)	2000	5400
Rink Boards	800	2160
Zamboni		3600
<b>Niverville Centennial Arena</b>		
Rink Boards	500	1350
Wall Board (4'x8')	350	945
Wall Board (4'x16')	600	1620
Zamboni		2200
<b>Niverville Outdoor Rink</b>		
Wall Board Advertisement (4'x8')	300	810
Players Bench Advertisement (2'x8')	150	405
Players Bench Advertisement (11"x17")	70	189

**All Prices are plus GST.**

**General Administration**

- a. Payment schedule
  - Advertisement payments are due by June 30<sup>th</sup>
  - Signage will run from July 1<sup>st</sup> to June 30<sup>th</sup>.
- b. Discounts
  - 5% discount for multiple purchases.
  - 5% discount for paying three-year term upfront.
- c. Standards

- Signs and decals are designed and produced at the cost of the advertiser.
- Digital content is to be provided by the advertiser.
- Location of new signage will be at a first come first served basis. The Town will make every attempt to accommodate location requests for sign renewals, but not all requests will be honoured.
- d. Signage Approval
  - Advertisers to provide sample design of sign which the Town approves prior to printing.
- e. Damages
  - Damages to the sign are the responsibility of the advertiser if not easily fixed by Town staff
- f. Donations
  - Donations as form of payment will be validated solely by the town for product value and usability

## SCHEDULE "B"



### TOWN OF NIVERVILLE-RECREATION

**POLICY NO. R3-21:**

**Local Rate Policy**

**EFFECTIVE DATE:**

**May 4, 2021**

**RESOLUTION# 141-21**

**REVISION DATE:**

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**RESOLUTION# \_\_\_\_\_**

#### **BACKGROUND:**

The Town of Niverville Recreation Department follows the Fee Schedule for all Town owned facilities for all rentals, with offering both local and non-local rates, youth and adult, lastly prime time vs non-prime-time rates. See Fee Schedule for details.

#### **POLICY:**

##### **Policy Statement**

The Town of Niverville recognizes that the local rental rates at all Town owned Recreation Facilities are for taxpayers and non-profit groups located in Town or their parent organization. However, some groups may not fall under the category of taxpayer in Niverville and serves the Town of Niverville residents with programming.

For any group or person who does not fall under the category as a taxpayer or local non-profit group, they may receive local rates if:

- They provide registration data with 65% or more Niverville taxpayers or their dependents;
- A minimum purchase of two seats at the going rate at the Niverville Community Resource and Recreation Centre (CRRC).

If a dispute is brought to the Recreation Facility Manager, an inquiry will be submitted to the Town's administration for proof that the person is currently a taxpayer.

##### **Scope**

The policy applies to all Town owned Recreation Facilities; Niverville Community Resource and Recreation Centre, the Niverville Centennial Arena, Niverville Curling Club, and Hespeler Park.

##### **Procedure**

1. Upon renting a Recreation Facility, renters may be asked if they are local or not to receive the local rates. If they are not a taxpayer or local non-profit group, they may submit the following information:
  - a. The renter will have to provide proof of 65% or more Niverville taxpayers by submitting physical addresses of registrants;
  - b. Or provide proof of a donation towards the CRRC.
    - i. This clause is valid for 50 years from donation.
2. Once the Recreation Department receives confirmation of the above, the rental can proceed, and payment before the rental date must be in place following the rental contract details.