

TOWN OF NIVERVILLE

Minutes of the regular meeting of the Niverville Town Council held on March 17, 2020 at 7:00 p.m. at the Niverville Heritage Centre. In attendance were Mayor Myron Dyck, Councillors Kevin Stott, Chris Wiebe and Nathan Dueck.

Res#77-20
Excuse

K. Stott – C. Wiebe

BE IT RESOLVED that Deputy Mayor John Funk be excused due to a personal commitment.

“Carried”

Res#78-20
Agenda

N. Dueck – C. Wiebe

BE IT RESOLVED that the agenda be approved subject to the following additions:

- 10 a. 2020 Niverville Community Tree Planting Initiative
- 10 b. Award Contract for On-Call Equipment 2020
- 10 c. Award Contract for 2020 Road Repair
- 10 d. Award Contract for Arena Tin
- 10 e. Award Contract for CRRC Donor Wall Construction
- 10 f. Award Contract for Hespeler Park Lighting Phase 2
- 10 g. Bylaw 821-20 Waste Levy 1st Reading
- 10 h. Bylaw 822-20 Financial Plan 1st Reading
- 10 i. 2020 Niverville Fair Request
- 10 j. Contract Extension – Commissionaires Manitoba

“Carried”

Res#79-20
Minutes

K. Stott – C. Wiebe

BE IT RESOLVED that the minutes of the regular Council meeting held on March 3rd, 2020 and Special Council meeting held on March 10th, 2020 be approved as presented.

“Carried”

Res#80-20
Table
Agenda

N. Dueck – C. Wiebe

BE IT RESOLVED that the Council meeting agenda be tabled and that Council sit in accordance with *The Planning Act* to hold the Public Hearing for Conditional Use application C6-2020; to allow for a registered massage therapy clinic to operate in a Commercial Main Street zone (CMS) on Lot 6, Block 4, Plan 19956, civically known as 226 Main Street.

“Carried”

Res#81-20
Resume

C. Wiebe – K. Stott

BE IT RESOLVED that the Public Hearing for Conditional Use application C6-2020 to allow for a registered massage therapy clinic to operate in a Commercial Main Street zone (CMS) on Lot 6, Block 4, Plan 19956, civically known as 226 Main Street be closed and Council resume its former order of business (7:12 p.m.).

“Carried”

Res#82-20
C6-2020

K. Stott – C. Wiebe

WHEREAS a Public Hearing was held regarding Conditional Use C6-2020, an application from Ms. Carrie Baldwin to allow for a registered massage therapy clinic to operate in a Commercial Main Street zone (CMS) on Lot 6, Block 4, Plan 19956, civically known as 226 Main Street;

AND WHEREAS in accordance with *The Planning Act*, the Conditional Use application was duly advertised;

AND WHEREAS there was no opposition received to the proposal;

AND WHEREAS there were 3 letters of support received and one additional resident attending the hearing who was in favour of the proposal;

THEREFORE BE IT RESOLVED that Conditional Use C6-2020, an application from Ms. Carrie Baldwin to allow for a registered massage therapy clinic to operate in a Commercial Main Street zone (CMS) on Lot 6, Block 4, Plan 19956, civically known as 226 Main Street be approved subject to the following condition:

- (1) Should the business grow to include more than one employee or operator working at the same time, that the Town will need to review parking for the premises and provide confirmation that the parking is sufficient for the businesses that are operating on the premises.

"Carried"

Res#83-20
Scope
Change

C. Wiebe – K. Stott

BE IT RESOLVED that Council approves a Scope Change to the Engineering Services contract with WSP for Arena Road Reconstruction for the following additional phases:

- i. Tendering \$2,200
- ii. Non-resident contract administration during construction \$7,650
- iii. Warranty services \$1,550
- iv. Material testing expenses \$4,500

Total contract \$15,900 plus applicable taxes.

"Carried"

Res#84-20
Mini Soccer
Fields Fees

C. Wiebe – K. Stott

BE IT RESOLVED that Council approves the Fee Schedule Changes for the mini soccer fields, copy of the Fee Schedule is attached hereto as Schedule A.

"Carried"

Mayor Dyck stated that the Town is in constant communication with Provincial Authorities, being apprised of day to day operations and what is going on. He also advised that as of Monday, the Province has announced that they are now paying Doctors for video patient visits. Mayor Dyck noted that the Town is having ongoing meetings about Town facilities, looking at 2-week intervals and updating residents on an ongoing basis.

Res#85-20
Accounts

C. Wiebe – K. Stott

BE IT RESOLVED that cheque nos. 38581 to 38634 totalling \$589,022.60 be hereby approved for payment.

"Carried"

Councillor Nathan Dueck announced the 2020 Niverville Community Tree Planting Initiative which encompasses the planting of up to 40 new (donated) trees on residential properties in pre-approved areas. This 2020 initiative is a partnership between TC Energy, Niverville Communities in Bloom and the Town of Niverville and designed to enhance Niverville's Urban Canopy.

Res#86-20 Preferred Providers	N. Dueck – C. Wiebe BE IT RESOLVED that following the Town's due tendering process, that the preferred providers for On-Call Equipment are as follows: Grader – Eddie's Construction Ltd. (\$128.50/hr) Balance of Equipment – Southwood Ventures Inc. "Carried"
Res#87-20 Road Repair Contract	C. Wiebe – K. Stott BE IT RESOLVED that following the Town's due tendering process, that the contract for the Town's 2020 Road Repair be awarded to Wintec Building Services Inc. who submitted the lowest bid of \$164,775.00 (PST included). "Carried"
Res#88-20 Arena Tin Contract	N. Dueck – C. Wiebe BE IT RESOLVED that following the Town's due tendering process, that the contract for the Town's Arena Tin be awarded to Wendel Friesen, who submitted the lowest bid of \$58,614.77 (plus applicable taxes). "Carried"
Res#89-20 C. Donor Wall Contract	Wiebe – K. Stott BE IT RESOLVED that following the Town's due tendering process, that the contract for the Town's CRRC Donor Wall Construction be awarded to Bellefosh Signs, who submitted the lowest bid of \$22,271.20 (taxes included). "Carried"
Res#90-20 Lighting Contract	C. Wiebe – N. Dueck BE IT RESOLVED that following the Town's due tendering process, that the contract for the Town's Hespeler Park Lighting Phase 2 be awarded to Trotco Electric Inc., who submitted the lowest bid of \$96,117.13 (PST included). "Carried"
Res#91-20 BL 821-20 1 st Reading	C. Wiebe – K. Stott BE IT RESOLVED THAT Council gives first reading to By-law No. 821-20, a by-law to establish a rate for the collection and disposal of waste as a special service for all single family, duplexes and multiple family dwelling of three residential units or less. "Carried"
Res#92-20 BL 822-20 1 st Reading	N. Dueck – K. Stott BE IT RESOLVED that Council gives first reading to the 2020 Financial Plan Bylaw 822-20. "Carried"
Res#93-20 Niv. Fair	N. Dueck – K. Stott WHEREAS the Niverville Olde Tyme Country Fair has requested permission to host the Niverville Fair from June 12 th through June 14 th , 2020; AND WHEREAS the Town extends its support to the Niverville Olde Tyme Country Fair Committee for their initiative to host this event; THEREFORE BE IT RESOLVED that the Town authorizes the following: 1. That in accordance with Bylaw No. 655-07, sub-paragraph 3.1.6, that Council hereby provides permission to create a noise nuisance to 1:30 a.m. on June 12 th and June 13 th , 2020; 2. That approval to the request for Main Street closure is provided from June

11th at 5:00 p.m. through June 14th, 2020 5:00 p.m. subject to the following conditions:

- a. That the Niverville Fair Committee notify in writing all businesses along Main Street of their intentions to close the street and to address any concerns raised by business owners;
 - b. That all conditions as requested by Manitoba Infrastructure and Transportation are met by the Niverville Fair Committee;
 - c. That names and phone numbers of individuals who may be contacted should an emergency arise and it becomes necessary to access Main Street be provided to the Town;
 - d. That a map be provided to the Town's Operations Manager outlining the detour route including locations for detour signs and clearly indicating alternative routes; and
3. That the Town of Niverville hereby serves notice to the Province of Manitoba that the Town through its insurance broker, will continue the practice of saving harmless the Province of Manitoba from and against all claims, liabilities, losses or suits which may arise from vehicles using the designated detour routes which will result from the closing of Main Street from June 11th to June 14th, 2020 within the Town of Niverville.

"Carried"

Res#94-20
Licensed
Event

K. Stott – C. Wiebe

WHEREAS the Niverville Olde Tyme Country Fair will be holding a licensed event during the 2020 Fair on Friday, June 12th and Saturday, June 13th;
THEREFORE BE IT RESOLVED that Council approves the following operating hours for Niverville Olde Tyme Country Fair licensed event:

- June 12th, 2020 5:00 p.m. to 1:00 a.m.
- June 13th, 2020 1:00 p.m. to 1:00 a.m.

"Carried"

Res#95-20
Fair Grant

C. Wiebe – K. Stott

WHEREAS the Niverville Olde Tyme Country Fair Committee has submitted a funding request to the Town for the 2020 Fair;
AND WHEREAS the Niverville Olde Tyme Country Fair is celebrating its 25th Anniversary in 2020;
WHEREAS Council supports the initiative of the Niverville Olde Tyme Country Fair Committee to host a 2020 Fair for the community;
THEREFORE BE IT RESOLVED that in recognition of the 25th Anniversary of the Niverville Olde Tyme Country Fair, that Council authorizes a \$40,000.00 grant to host a 2020 Fair;
AND BE IT FURTHER RESOLVED that the Town is working together with MB 150 to transition the Town's grant funds of \$10,000 to the Niverville Fair for hosting a free fire works display.

"Carried"

Res#96-20
Bylaw
Enforcement
Contract

K. Stott – C. Wiebe

WHEREAS the current contract for Bylaw Enforcement services with Canadian Corp. of Commissionaires Manitoba Division ("Commissionaires") expires March 31, 2020;
AND WHEREAS the Commissionaires have requested a Bylaw Contract Addendum to extend their contract to March 31, 2023;
AND WHEREAS the contract extension represents an incremental annual increase of existing rates of 2.2% in alignment with the January 2020 Canadian Consumer Price Index (CPI);

THEREFORE BE IT RESOLVED that Council authorizes an extension to the contract for Bylaw Enforcement Services with Canadian Corp. of Commissionaires Manitoba Division to March 31, 2023, with terms to include an incremental annual increase of existing rates of 2.2% in alignment with the January 2020 Canadian Consumer Price Index.

"Carried"

Res#97-20
Adjourn

N. Dueck – C. Wiebe

BE IT RESOLVED that the meeting be adjourned. (7:53 p.m.)

"Carried"



Mayor



Chief Administrative Officer

SCHEDULE “A”

March 3, 2020

HESPELER PARK FEE SCHEDULE

PICNIC SHELTER

Picnic Shelter	Rate	With GST	Damage Deposit
Picnic Shelter -4 hour	\$60/ 4 hours	\$63.00	\$100.00
Picnic Shelter -all Day	\$100/ Day	\$105.00	\$100.00

Notes: -If no booking, picnic shelter is first come first serve
-In event of a tournament, picnic shelter can be used for the tournament if not booked or already in use by another party. If the tournament wants to ensure exclusive use, shelter must be booked separately.
-NO RENTALS DURING FAIR WEEKEND (picnic tables are used at fair)

BASEBALL DIAMONDS

Group	Rates	Group	Rates
Local Youth-Prime Time	\$10/hr +GST	Local Youth – Non Prime Time	\$5/hr +GST
Local Adult -Prime Time	\$20/hr +GST	Local Adult – Non Prime time	\$10/hr +GST
Non-Local Prime Time	\$25/hr +GST	Non Local- Non Prime Time	\$12.50/hr +GST
Local Tournament	\$150/ Day +GST	Non- Local Tournament	\$250/ Day +GST
Off Season Rental*	\$53 +GST	Off Season Rental As is	\$12.50/hr +GST

*Off-season rental includes cost of preparing fields & lines

Note: Diamonds 5 & 6 are \$2.50/hr + GST (only grass cut; no dragging or lines painted)
Diamonds 1-4 are the rates above /hr +GST

SOCCER FIELDS

Group	Rates	Group	Rates
Local Youth-Prime Time	\$10/hr +GST	Local Youth – Non Prime Time	\$8/hr +GST
Local Adult -Prime Time	\$20/hr +GST	Local Adult – Non Prime time	\$10/hr +GST
Non-Local Prime Time	\$25/hr +GST	Non Local- Non Prime Time	\$12.50/hr +GST
Local Tournament	\$150/ Day +GST	Non- Local Tournament	\$250/ Day +GST
Off Season Rental*	\$75 +GST	Off Season Rental As is	\$12.50/hr +GST

*Off-season rental includes cost of preparing fields & lines

Note: Mini Fields are \$5.00/hr + GST (grass cut; only painting sidelines, goal lines, center line and center dot)

Field Size	Rate Multiplier	Youth Prime Time/Fee/hr (EXAMPLE)	Adult Prime Time/Fee/Hr (EXAMPLE)
Mini-Fields	0.5	\$10 X .5 = \$5/hr	\$20 X.5 =\$10
Small Size (E/F)	1.0	\$10 X 1 = \$10/hr	\$20 X 1 = \$20
Medium Size (C/D)	1.75	\$10 X 1.75 = \$17.50/hr	\$20X 1.75 =\$35
Full Size (A/B)	2.5	\$10 X 2.5 = \$25/hr	\$20 X 2.5 =\$50

VOLLEYBALL COURT

Block	Rate	With GST
2 hour Block	\$15 / 2 Hours	\$15.75
Half Day Block	\$30 / Half Day	\$31.50
Full Day Block	\$60/ Full Day	\$63

NOTES:

-Any group requesting a reduced rate must pay the full fee, and then apply to Town Council, in writing, for a Grant.
-Full Payment is required prior to rental

Minutes of the Public Hearing held on March 17, 2020 at 7:03 p.m. regarding Conditional Use C6-2020; an application from Ms. Carrie Baldwin to allow for a registered massage therapy clinic to operate in a Commercial Main Street zone (CMS) on Lot 6, Block 4, Plan 19956, civically known as 226 Main Street. The proposal was duly advertised as per Section 169 of *The Planning Act*. Mayor Myron Dyck served as chairperson with Councillors Kevin Stott, Chris Wiebe and Nathan Dueck in attendance.

Ms. Carrie Baldwin provided an overview of her work as a Registered Massage Therapist and how she came to practice her business in the Town.

Council asked about parking and CAO Eric King noted that the parking arrangements for the building had been reviewed and that there were no concerns. The recommendation from Administration included a condition whereby if the business would grow to include more than one employee or operator working at the same time, that the Town would need to review parking for the premises and provide confirmation that the parking is sufficient for the businesses that are operating on the premises.

CAO Eric King read 3 letters into the record from the following residents who expressed support for Ms. Baldwin's business:

- 1) Kayla Peetsma of 21 Wyndham Court;
- 2) Carly Mahoney of 201 3rd Street North; and
- 3) Cameron Clapham of 127 Church Street.

In addition, Ray Dowse of 320 Troon Cove was also in attendance in support of the proposal.

There was no opposition received to the proposal.

The Public Hearing was closed at 7:12 p.m.
