

## TOWN OF NIVERVILLE

Minutes of the regular meeting of the Niverville Town Council held on March 5, 2019 at 9:00 a.m. at the Niverville Heritage Centre. In attendance were Mayor Myron Dyck, Deputy Mayor John Funk, Councillors Kevin Stott, Chris Wiebe and Nathan Dueck.

Res#60-19 J. Funk – C. Wiebe  
Agenda BE IT RESOLVED that the agenda be approved subject to the following additions:  
New Business: 10 a. 2030 Vision and Strategic Plan Development  
10 b. Bluetooth Data Collection for Speed Reader Signs  
10 c. Award On-Call Equipment RFP  
10 d. Declare 86 Main Street as Surplus Asset  
10 e. Revised Backlane Sale Policy  
10 f. Sponsorship Request – NHC Community Gardens Committee  
10 g. Request for Reimbursement of Referee Fees  
“Carried”

Res#61-19 N. Dueck – K. Stott  
Minutes BE IT RESOLVED that the minutes of the regular Council meeting held on February 19, 2019 be approved as presented.  
“Carried”

Councillor Wiebe informed Council of a potential conflict of interest in the next business item and left the Council Chambers.

Res#62-19 K. Stott – J. Funk  
Donation BE IT RESOLVED that following the Town’s Donation Receipting Policy F2-13,  
Receipt that a donation receipt in the amount of \$370.00 be issued to Chris Wiebe and Libby Hanna for their donation of a pair of Jets Tickets to the Niverville Skating Club.  
“Carried”

Councillor Wiebe rejoined the meeting.

Mayor Dyck expressed his appreciation to the Town Staff who were working at the Triple A Bantam tournament held this past weekend at the Niverville Centennial Arena. He also welcomed the Dollar Store to Niverville, whose Grand Opening was held on March 1, 2019.

Res#63-19 K. Stott – N. Dueck  
Accounts BE IT RESOLVED that cheque nos. 37207 to 37252 totalling \$163,802.26 be hereby approved for payment.  
“Carried”

Res#64-19 N. Dueck – J. Funk  
Award WHEREAS Council desires to establish a 2030 Vision and Strategic Plan to plan  
Contract for the future of the community;  
AND WHEREAS various facilitators have been contacted to submit a proposal to host a development seminar for Council to create their 2030 Vision and Strategic Plan;

THEREFORE BE IT RESOLVED that Council awards the contract for the facilitating of a development seminar to establish the Town's 2030 Vision and Strategic Plan to Jason Denbow of Royalgate Training and Consulting, at a cost of \$3,000 plus applicable taxes.

“Carried”

Res#65-19 J. Funk – C. Wiebe

Blue Tooth WHEREAS from time to time Council receives requests for speed bumps in  
Data residential areas;  
AND WHEREAS a lack of traffic data is not readily available to ascertain if speed reduction measures would be warranted;  
AND WHEREAS the Town's Speed Reader signs have the capability once upgraded, to record the speed of vehicles thereby providing traffic data to assist in determining whether speed reduction measures are warranted;  
THEREFORE BE IT RESOLVED that Council authorizes the purchase of Blue Tooth data collection for 2 Speed Reader signs at a total cost of \$2,356.00 plus applicable taxes, which will allow for the tracking of vehicle speeds on Niverville roadways.

“Carried”

Res#66-19 C. Wiebe – N. Dueck

Preferred BE IT RESOLVED that following the Town's due tendering process, that the  
Providers preferred providers for On-Call Equipment are as follows:

Track Hoe – Eddie's Gravel Supply Ltd. (\$128/hr)

Grader – H. D. Grand Ent. (\$108.95/hr)

Tandems – Southwood Ventures Inc. (\$70/hr)

Semi/trailer – Elite Excavating Inc. (\$85/hr)

“Carried”

Res#67-19 J. Funk – C. Wiebe

Surplus Asset WHEREAS the Town has purchased 329 Bronstone Drive for the purpose of  
housing Niverville's Administration Office;  
AND WHEREAS Niverville's Administration Office will be re-locating from 86 Main Street to 329 Bronstone Drive in spring of 2019;  
THEREFORE BE IT RESOLVED that Council declares 86 Main Street as a Surplus Asset, to allow for the sale of the property through the Request for Proposal process.

“Carried”

Res#68-19 C. Wiebe – J. Funk

D6-13 BE IT RESOLVED that Council approves an amendment to Closing Back Lane Policy D6-13, a copy of which is attached hereto as Schedule “A”.

“Carried”

Res#69-19 J. Funk – N. Dueck

Sponsor WHEREAS on April 13, 2019 the Niverville Heritage Centre Community Gardens Committee will be hosting a Garden and Outdoor Living Show in support of efforts to raise funds for the Heritage Pavilion Project;  
AND WHEREAS the Niverville Heritage Centre Community Gardens Committee has requested sponsorship of \$750.00 to cover the costs of the workshops;  
AND WHEREAS Council is in support of this community initiative for Niverville beautification and heritage preservation;

THEREFORE BE IT RESOLVED that Council authorizes a \$750.00 sponsorship to the Niverville Heritage Centre Community Gardens Committee to cover the costs of the workshops for the April 13, 2019 Garden and Outdoor Living Show.

“Carried”

Res#70-19 C. Wiebe – N. Dueck

Reimburse WHEREAS on February 9, 2019, immediately prior to commencing a Midget Female A1 hockey game Town staff had to cancel the ice rental due to issues that arose with the condition of the ice;

AND WHEREAS the Midget Female A1 Hockey team renting the ice incurred expenses for the referees for which they are requesting reimbursement;

THEREFORE BE IT RESOLVED that Council authorizes the reimbursement of referee fees in the amount of \$162.00 to be paid to Midget Female A1 Hockey as a result of the ice rental cancellation on February 9, 2019.

“Carried”

Res#71-19 K. Stott – C. Wiebe

In Camera BE IT RESOLVED THAT Council meet in camera in accordance with Section 152(3) of the Manitoba Municipal Act.

“Carried”

Res#72-19 C. Wiebe – J. Funk

Resume BE IT RESOLVED that the in-camera meeting be adjourned and that Council resume its former order of business;

AND BE IT RESOLVED that while in camera Council discussed employee and development matters.

“Carried”

Res#73-19 N. Dueck – C. Wiebe

Adjourn BE IT RESOLVED that the meeting be adjourned. (11:30 a.m.)

“Carried”

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Mayor

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Chief Administrative Officer

## SCHEDULE "A"



### TOWN OF NIVERVILLE-DEVELOPMENT

<b>POLICY NO. D6-13:</b>	<b><u>CLOSING BACK LANE POLICY</u></b>	
<b>EFFECTIVE DATE:</b>	<b><u>December 17, 2013</u></b>	<b>RESOLUTION# <u>381-13</u></b>
<b>REVISION DATE:</b>	<b><u>March 5, 2019</u></b>	<b>RESOLUTION# <u>68-19</u></b>

\*Effective June 1, 2019

**Purpose:** Sections 290 and 291 of *The Municipal Act* give Council the authority to close and sell backlanes subject to approval by the Minister of Indigenous and Municipal Relations. This policy will set the standard for the closing and selling of a backlane that the Town is in agreement to close and sell. All backlane closures would be for the full width of the backlane. The owners of property abutting to the backlane would have first right to purchase their half of the backlane.

- Guidelines:**
1. An applicant / developer must submit a written development proposal along with a site plan to Town Administration indicating why the purchase is necessary for development purposes and include the details and timeline for construction.
  2. Once the plan has been reviewed and approved in concept by Town Administration, it will be brought forward for Council to review to determine if selling the backlane is in the Town's best interest.
  3. If positive response received from Council, then Town Administration will review projected impact to any third party. A third party is any property owner other than the applicant / developer whose property abuts to the backlane in question. The Town will provide the third party ten (10) business days to review the proposal and indicate whether or not they have an interest in purchasing a portion of the backlane. If the third party indicates that they have no interest in the purchase, a letter of support for the proposed development would be requested.
  4. Once the review period has closed, the Road Closing process would commence as per *The Municipal Act*.
  5. Following the completion of the Road Closing process including written approval received from the Minister of Indigenous and Municipal Relations, the applicant / developer will be required to submit payment for all costs and obtain a building permit for development before land transfer will occur.

**Purchase**

**Price:** The cost to any interested party would be \$1.00 plus all costs of closing the backlane (legal, administration, surveying, Property Registry, advertising and other required costs). These costs would be apportioned by percentage of property obtained by each party involved in the purchase.

Should the backlane closure/sale process commence but not be completed due to withdrawal by the applicant / developer, all costs incurred to date will be the responsibility of the applicant / developer.